



# Step by Step Checklist for Overseas Students Coming to Taiwan (New Comers)

NO.	Check	Items
1		Get “Excel Document” and “Official Document” from Asia University. (*Do not buy flight tickets yet!)
2		Bring “Excel Document” and “Official Document” to “Taipei Economic And Cultural Office” in your own country to apply for VISA.
3		After getting your VISA, please fill in your visa information and upload your visa through this Google Form: <a href="https://forms.gle/96hPrGRxSsrsJC4H8">https://forms.gle/96hPrGRxSsrsJC4H8</a>
4		<p>Confirm with Asia University about <span style="border: 1px solid black; padding: 2px;">date of arrival</span>, <span style="border: 1px solid black; padding: 2px;">flight number</span> and quarantine place arrangement.</p> <p>*Please join Telegram Group so that we could contact conveniently. *</p> 
5		Book flight tickets. (dated <span style="background-color: yellow;">at least 8-10 working days</span> after getting Visa)
6		Get “Entry Permit Certificate” and “Official Document” from Asia University.

7		<p>Prepare relevant documents for boarding:</p> <ol style="list-style-type: none"> <li>1. Valid passport</li> <li>2. Valid VISA</li> <li>3. Entry Permit Certificate</li> <li>4. Official Document</li> <li>5. Covid-19 report which is tested <b>within 3 days before the departure date.</b></li> <li>6. Please bring your own thermometer!!!</li> </ol>
8		<p>Fill out the “Quarantine System for Entry” 48 hours before arriving in Taiwan.</p> <p><a href="https://hdhq.mohw.gov.tw/Default1?openExternalBrowser=1">https://hdhq.mohw.gov.tw/Default1?openExternalBrowser=1</a></p> <p>*Taiwan mobile phone number is required. You can either buy one in your country or after landing in Taiwan.</p> <p>*Please make sure that your phone is NOT Japanese phone or Japanese SIM card!!</p>
9		<p>Notify <b>Vivi</b> in Telegram <u>before boarding</u> and <u>after landing</u>. (connect to the airport Wi-Fi)</p>
10		<p>Present your “health declaration certificate” before customs clearance.</p>
11		<p>Check in at the <b>Overseas Student Counter</b> in the arrival hall. (Please notify Vivi in Telegram when you arrive in the arrival hall.)</p> 



12		<p>Notify <b>Vivi</b> in Telegram <u>when arriving at the quarantine center.</u>          (Very important!!!)</p>
13		<p>Download LINE app.</p>
14		<p>Register your Taiwan cell phone number in the LINE bot “Disease Containment Expert”.          Manual: <a href="https://cdn.deepq.app/linebot-mohw/manual_en.pdf">https://cdn.deepq.app/linebot-mohw/manual_en.pdf</a></p>
15		<p>During quarantine, measure your body temperature with a thermometer and upload the records to LINE bot “Disease Containment Expert” before noon every day.</p>
16		<p><b>On the thirteenth day, you will take the covid-19 test in the quarantine center.</b></p>
17		<p><span style="border: 1px solid black; padding: 2px;">Stay in the quarantine center</span> until the covid-19 result comes out.</p>

18	<p>If you are tested negative after the covid-19 result comes out, you could leave the quarantine center after finalized the 14 days' quarantined. But you still have <b>7 days self-health management</b>. Please wear mask and keep the social distance of the public.</p>
19	<p>From the quarantine center to Asia University, Vivi will make an arrangement for you to take multiple taxi back to school, but you need to pay transportation fee by yourself.</p>
20	<p><b>If you need a place to stay, please come to school dormitory for 7 days self-health management and the school will arrange the room for per person per room.</b></p>
21	<p>After 7 days self-health management, if you want to live in school dormitory, please come to IC to fill in dorm application form.</p> <p><b>Or download the application form by yourself:</b></p> <p><a href="http://ciae.asia.edu.tw/dormitory-application/">http://ciae.asia.edu.tw/dormitory-application/</a></p>